

**1.0. GUIDELINES FOR VERIFICATION OF ACADEMIC DOCUMENTS
(VERIFICATION POLICY)**

1.1. Background.

We have started receiving concerns from the World of work/ Organisations planning to recruit our Graduates, and intend to confirm the validity of Academic Documents presented to them. It is therefore necessary to consider and approve some guidelines and fees to manage the process.

1.2. Proposed Guidelines.

We therefore propose the following guidelines to be considered by QATEC on behalf of Senate to help us manage the process as required.

- (i) East African Students shall pay a fee of UGX: 50,000/= (Fifty thousand shillings only) and International Students shall pay UGX 100.000/= (One hundred thousand shillings only).
- (ii) All verification requests are expected to be accompanied by a receipt of payment of the verification fee.
- (iii) Requests for verification of results not paid for, WILL NOT receive any response.
- (iv) All payments are to be made in the bank after generating the Payment Reference Number from AIMS using the link, <https://payments.lirauni.ac.ug>

Thank you.