



## **CURRICULUM DEVELOPMENT AND REVIEW POLICY**

**2021**

## **FOREWORD:**

The Mission of Lira University is to provide access to Quality Higher Education, Research and conduct professional training for the delivery of appropriate health services directed towards sustainable healthy community and environment. To realize this noble cause the university attaches utmost importance to the content and span of the curriculum that is offered through a range of courses developed by highly qualified experts. We aim to enroll our students on appropriate curriculum that equip learners with the right set of knowledge, skills and attitudes that prepares and enables them to function productively as problem solvers in the contemporary society. It's our wish that Graduates that go through our curricula will be able to apply better and relevant solutions that meet new community challenges and requirements.

To ensure quality in our curriculum and address other curriculum related issues Senate found it fit to put in place the Curriculum Development and Review Guidelines - 2022 for Lira University. The guidelines that address issues of appropriate content and procedures to be followed when developing a new Curriculum or reviewing an old curriculum was developed in line with the guidelines issued by the National Council for Higher Education. I kindly appeal to the curriculum experts in the different Faculties to adhere to these guidelines while developing or reviewing any curricula to ensure that the University delivers a curriculum that is rich in content and in line with the requirements of the Regulatory Bodies and the Larger Society as well as the requirements of the Employment World.



Prof. Dr. Jasper Watson Ogwai-Okeng

**VICE CHANCELLOR/CHAIRPERSON SENATE**

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## 1.0 LIRA UNIVERSITY

### 1.1 Brief History of Lira University

Lira University started as a Constituent College of Gulu University in 2009 and attained autonomy as a fully-fledged Public University by a Statutory Instrument No.35, made on the 8<sup>th</sup> day of July 2015 enacted by the 9<sup>th</sup> Parliament on the 25<sup>th</sup> of June 2015, under the Universities and Other Tertiary Institutions Act 2001 as amended 2006. The establishment of Lira University followed the recommendations of the National Council for Higher Education in June 2015. The University was established as a niche for Health Sciences Training with its main campus located at Ayere Village, Barapwo Parish, and Lira Sub-County in Lira District.

### 1.2 Vision, Mission, Motto and core values.

#### 1.2.1 Vision:

“A Beacon Centre of Applied Sciences and Technology

#### 1.2.2 Mission:

To provide access to Quality Higher Education, Research and conduct professional training for the delivery of appropriate Health Services directed towards sustainable healthy community and environment.

#### 1.2.3 Motto:

Lira University Motto is “*The Beacon*”

#### 1.2.4 Core Values

The following core values will guide the Implementation of this Policy:

- (a) **Management Excellence:** The University undertakes to display quality, leadership and appropriate management styles in all its endeavors.
- (b) **Effectiveness and efficiency:** The University will apply better and relevant solutions that meet new community challenges and requirements.
- (c) **Professionalism:** Ability to act with professional due care, knowledge, gentility.

## 2. INTRODUCTION TO THE POLICY GUIDELINES

The Lira University Programme Development Guidelines seeks to ensures that the academic programmes developed for both graduate and undergraduate levels of studies comply with the quality assurance standards laid down by the NCHE and meets the national development goals of the country as well as the skills and knowledge requirements of learners.

### **3. CURRICULUM DEVELOPMENT**

A Curriculum Document should have;

- (a) Address the National Development needs of the Country as provided for in the National Development Plan (NDP).
- (b) Have clear rationale, aims and specific objectives that it seeks to address.
- (c) Be in harmony with the mission and vision of Lira University.
- (d) Clearly highlight the set of skills, Knowledge and attitudes that Learners will be expected to acquire in order to function effectively as problem solvers in the modern society.
- (e) Provide adequate and detailed course contents that Learners shall be expected to learn.
- (f) Provide multiple and integrated modes of delivery that will enhance comprehension, retention and transfer of knowledge.
- (g) Have the financial implication worked out using the approved format.
- (h) Clearly spell out the material and human resources required for its implementation.
- (i) Spell out the general and specific requirements for admission into the programme and any exemption where applicable.
- (1) Spell the modes of assessments and the minimum graduation load.

### **4. ORGANS AND PROCEDURES FOR DEVELOPING AND REVIEW OF CURRICULA**

- (a) **The Head of Department** in consultation with the subject experts may cause the development of a new Curriculum to be laid before the departmental board for consideration.

- (b) **Departmental Board:** Receives, considers and recommends to Faculty Board, submissions and proposals concerning new and revised Academic Programmes (Curricula, Regulations, Courses and Staffing) from the Curriculum developers.
- (c) **The Faculty Board:** Receives, considers and recommends to the Committee of Deans/Directors and Academic Programmes submissions and proposals concerning new and revised Academic Programmes (Curricula, Regulations, Courses and Staffing) from the Departmental Academic Board.
- (d) **Committee of Deans/Directors and Academic Programmes.**
  - (i) Receives, considers and recommend to Senate, submissions and proposals concerning new and revised Academic Programmes (Curricula, Regulations, Courses and Staffing) from the Boards of Studies of Faculties/Institutes/Schools and Academic Boards.
  - (ii) Harmonizes Academic Programmes at Undergraduate and Graduate levels.
  - (iii) Evaluates and recommend to Senate proposals for the new Academic Units.
  - (iv) Receives, consider and recommend policy issues that require urgent attention to the University Council on behalf of Senate.
  - (v) Submits to Senate annual reports regarding the Academic Programmes.
  - (vi) Receives and handles on behalf of Senate, Management issues from Departments and Faculties/Schools/Institutes.
- (e) **SENATE** receives, considers and approves/rejects, submissions and proposals concerning new and revised Academic Programmes (Curricula, Regulations, Courses and Staffing) from the Committee of Deans/Directors and programme development.
- (f) **Directorate of Quality Assurance.**
  - (i) Verifies that the curriculum documents meet the provision of the quality assurance guidelines of the university and that issued by the NCHE

- (ii) Submits the curriculum approved by senate with application for certificate of financial implications to the Ministry of Finance Planning and Economic Development (MFPE).
- (iii) Submits the approved curriculum with the certificate of financial implication obtained from MFPE, to National Council for Higher Education for accreditation and to relevant professional bodies where it is a requirement.
- (iv) Plays oversight role of monitoring compliance to the set guidelines and quality assurance requirements when implementing curriculum.

#### **5. IMPLEMENTATION OF AN APPROVED/ACCREDITED CURRICULUM.**

- (a) With approval of Senate the Academic Registrar shall advertise for admission into the new programme.
- (b) The approved intake capacity contained in the letter of accreditation shall be adhered to ensure quality.
- (c) No applicant who does not meet the minimum admission requirement shall be admitted.
- (d) The Head of Department shall be in charge of the implementation of the approved curriculum.
- (e) The Directorate of Quality Assurance shall conduct periodic monitoring and evaluation of the new curriculum and submit its findings to Senate.

#### **6. REVIEW OF A CURRICULUM**

- (a) The Head of Department shall constitute a committee of experts to review the curriculum by the end of the second year from the date of accreditation.
- (b) Findings and recommendations of the panel of experts shall be subjected to the procedures in section 2 of this document.
- (c) Nine (9) months before the expiry of the accreditation period, the reviewed curriculum document shall be submitted to NCHE for reaccreditation.

## 7. START DATE

The start date will correspond to the date of approval by Council.

Date of approval by Council: .....30<sup>th</sup> of June 2022.....

Signature:



(Augustine Oyang-Atubo)  
**SECRETARY UNIVERSITY COUNCIL**

Signature:



(Prof. Joel Okullo Odom)  
**CHAIRPERSON UNIVERSITY COUNCIL**